

Report to Council

Subject: Changes to Cabinet Member Roles and Responsibilities

Date: 30 September 2026

Author: Leader of the Council

Wards Affected

All

Purpose

To notify members of the changes made to Cabinet Member roles and responsibilities for the remainder of the municipal year.

Key decision

This is not a key decision.

Recommendation:

That Council notes the changes made to Cabinet Member roles and responsibilities as set out at Appendix 1.

1 Background

- 1.1 Members were asked to note the membership of Cabinet and the Portfolio Holder roles and responsibilities at the Annual General Meeting of the Council held on 20 May 2026.
- 1.2 In July 2026 the Leader and Chief Executive received communication from Councillor Hollingsworth giving notice of her resignation from the position of Deputy Leader and Cabinet Portfolio Holder with effect from 31 July 2026.
- 1.3 Under the Local Government Act 2000, local authorities when operating executive arrangements must appoint a Deputy Leader. With the resignation of Councillor Hollingsworth, the Council needs to confirm the appointment of a new Deputy Leader and associated updates to Portfolio Holder roles and responsibilities for the remainder of the municipal year.

2 Proposal

- 2.1 It is proposed that Council notes:
- a. the appointment of Councillor Pearson as the new Deputy Leader of the Council.
 - b. The changes made to the Cabinet Member roles and responsibilities as set out in Appendix 1.
 - c. The decision to remove one Cabinet Member position for the remainder of the municipal year.

3 Alternative Options

- 3.1 Both legislation and the Council Constitution require the appointment of a Deputy Leader, so this is not an option.
- 3.2 To not note the changes to Cabinet member roles and responsibilities.
- 3.3 To recommend to the Leader that he considers the appointment of a replacement Councillor to the Cabinet.

4 Financial Implications

The removal of a Cabinet member position makes an efficiency saving of £8,734 based on a full year (inclusive of 2026/27 pay award).

5 Legal Implications

The Local Government Acts 1972 and 2000, the Localism Act 2011, and other Local Government Acts and Regulations made prescribe the governance arrangements for local authorities in considerable detail. They require Councils to ensure that there is a clear leadership in place and this report notifies members of the changes to executive arrangements for the remainder of the municipal year.

6. Local Government Reorganisation Implications

There are no direct LGR implications associated with this report.

7 Equalities Implications

There are no direct Equalities implications associated with this report.

8 Carbon Reduction/Environmental Sustainability Implications

There are no direct Carbon reduction/environmental sustainability implications associated with this report.

8 Appendices

Appendix 1 – Composition of Cabinet

9 Background Papers

None identified

10 Reasons for Recommendations

To notify members of the changes made to Cabinet Member roles and responsibilities for the remainder of the municipal year.

Statutory Officer approval

Approved by: M Hill

Date:

On behalf of the Chief Financial Officer

Approved by: F Whyley

Date:

On behalf of the Monitoring Officer